



HALL GREEN SCHOOL

PROVIDER ACCESS LEGISLATION POLICY

Adopted:	4 December 2024
Next Review:	November 2025
Governing Committee:	Full Governors
Responsibility:	Headteacher Careers Leader

Introduction

This policy statement sets out our arrangements for managing the access of providers to pupils at Hall Green School for the purposes of giving them information about the provider's education or training offer. This complies with our legal obligation under Section 42B of the Education Act 1997.

Student entitlement

Students in Years 8-11 are entitled:

- To find out about technical educational qualifications, T Levels and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To at least two encounters in KS3 before 28th February of Year 9 and a further two in KS4 before 28 February of Year 11. In each Key Stage encounters must be with at least two different providers.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through parents and options evenings, assemblies, virtual experiences, Careers Fair, group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

As a matter of course, we also make provisions for Year 7 pupils, despite their not featuring within the entitlement statement.

	Autumn Term	Spring Term	Summer Term
Year 7	1. Meet the Employers		
Year 8		2. Employer Encounters	
Year 9	3. Careers Fair		
Year 10		4. Practice Interviews	5. College Taster Day 6. Work Experience
Year 11	7. Alumni Assembly 8. Vocational and Technical Qualifications Assembly 9. Careers Fair 10. The Benefits of Higher Education	11. Apprenticeships and Registration session 12. NCS Assembly how to develop essential skills	
Careers Club	We also welcome guest speakers during this lunchtime club where pupils sign up to attend if this is a speaker they are interested in or targeted for.		

Management of provider access requests

Procedure

A provider wishing to request access should contact: **Miss M Homer, Careers Leader:**
Telephone: 0121 628 8787/Email: m.homer@hallgreen.bham.sch.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils, provide recorded videos, deliver live online sessions or arrange pupil visits to the provider. Please speak to our named Careers Leader to identify the most suitable opportunity for you. The school's policy on safeguarding sets out the approach to allowing providers into school as visitors to talk to our students. The Safeguarding Policy is available on our website (www.hallgreen.bham.sch.uk).

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and a provider, with clear aims and objectives. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils. Encounters are embedded within the school's careers strategy and [careers programme](#).

Premises and facilities

Hall Green School will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. We will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader. Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Leader who will distribute the relevant information to pupils via form tutors, email or display on the Careers Noticeboard or in the Careers area of the library.