



Hall Green School An Academy

6 June 2024

Dear Parents & Carers

I would like to make you aware of a proposed change to the school day we are considering for September and would appreciate your feedback on the proposal.

You will be aware that following recent consultation with all stakeholders, in September we will change to a horizontal form system. We believe this will give us a more effective pastoral system as well as being able to deliver a year group based PSHE curriculum, and provide additional reading support during form time. We believe that delivering PSHE and guided reading through year group form time will help all pupils develop their skills and knowledge in both of these important areas.

To enable this to happen, we would want to extend Monday form time in September and make the form session 40 minutes long. As a result, we are proposing that school finishes at 3.25pm on a Monday from September rather than 3.15pm. We are also proposing to remove form time from Fridays, which will mean school will finish at 2.45 pm on a Friday.

The table below summarises the proposed changes:

| Day | End of day | Length of form |
|---------------------------------|-----------------------------|--------------------------------|
| Monday | 3.25 pm | 40 minutes |
| Tuesday, Wednesday and Thursday | 3.15 pm (same as this year) | 25 minutes (same as this year) |
| Friday | 2.45 pm | No form |

https://forms.office.com/Pages/ResponsePage.aspx?id=nYINQEOWWEupuplxNhpHZ3unQnjIDt5lh8Vvk4_Giie1UMjl2VIM1OEHYWIZYQkFPRko1UFVNNFIQNi4u

We recognise that changes to the finishing time of the school day can create challenges for families and we would like to hear your views on these potential changes. In order for you to let us know your thoughts please follow the link to a short questionnaire. We would really appreciate your feedback as this will help us decide whether to make these changes. **The deadline for completion is Friday 14 June 3pm.**

We will of course let you know of any changes to the school day before the end of this term to give you time to make any necessary arrangements if the decision is taken to go ahead with the change.

Yours faithfully

Mr M Hosfield

Deputy Headteacher

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